

St. Richard’s Canal Festival 2024

Friday\* 3rd May - Monday 6th May

Vines Park, Droitwich

# TRADERS BOOKING FORM

**\*Traders required: Sat, Sun & Mon only (10am-5pm)**



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| YOUR DETAILS | | | | | **Details for the event**  **website (*if different)*** |
| Name of Business | |  | | | |
| **Contact** | |  | | |  |
| **Address and Postcode** | |  | | | |
|  | | **Postcode** |  |
| ***Telephone No:*** | **Home** |  | | **Mobile** |  |
| **Email** | |  | | |  |
| **Products** | |  | | | |
| **Food/Drink Stalls:**  **State which local authority you are registered with** | | |  | | |
| **Public Liability Insurance**  ***(Please enclose a copy)*** | | I hold my own Public Liability Insurance, which is valid during the date of the event.  Tick Box Any Comments: | | | |
| Health and Safety:  1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink?  **2. Do you perceive any**  **H&S risks?** | | ***If YES, please submit a risk assessment***  Yes No  Yes No | | | |
| **Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer?** | | Yes No  ***If YES, please submit details*** | | | |

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| BOOKINGS FOR PITCHES IN VINES PARK | | | | | | | | |
| Item | **Day** | **Location - number required** | | | | **Electricity** | | **Total** |
| **Premium** | | Other | |
| Cost | **No.** | **Cost** | **No.** | **Cost** | **Tick** |  |
| **Pitch Only**  Prices are based on a 3x3m pitch (larger pitches  are available)  *Please indicate*  *pitch size\** | All 3 Days | £75 |  | £45 |  | £30 |  |  |
| Saturday | £40 |  | £30 |  | £10 |  |  |
| Sunday | £50 |  | £30 |  | £10 |  |  |
| Monday | £25 |  | £20 |  | £10 |  |  |
| Table in marquee (per day) | Sat/Sun/Mon | State days below: | | £20 |  | £10 |  |  |

\*If you require a larger pitch then a higher charge will apply e.g.

**a 4.5m frontage increases charge by 50%; 6m frontage will be charged as 2 pitches.**

**There is a discount on Stall Charges of 10% for 2 days. There is no discount on electricity.**

You must supply your own gazebo/stall/equipment. Tables can be made available for marquee bookings.

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| Would you like to advertise in the programme (DL size 100mmx210mm) and/or website?  Tick all boxes which apply. | | | | | | | | | |
| Full Page  (89mm W x 200mm H) | | ½ Page  (89mm W x 97.5mm H) | | 1/3 Page  (89mm W x 63.5mm H) | | Website Advert | | Website Listing | |
| £100 |  | £50 |  | £25 |  | £20 |  | £10 |  |

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| **ELECTRICITY REQUIREMENTS (if applicable)**  ***See Exhibitor General Terms and Condition of Booking note 14*** | |
| All electrical items you wish to use on your stand must be listed below | |
| **Item** | **Wattage** |
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| PAYMENT | | |
| Payment is due in full as soon as possible to secure your stall/space/advertising.  **All payments must reach us by 31st March 2024.** | | |
| **Payment by Cheque** | Please make cheques payable to: Worcester-Birmingham & Droitwich Canals Society | |
| **Payment By BACS** | Pay To: Worcester Birmingham & Droitwich Canals Society | |
| Bank: | Lloyds Bank PLC |
| Account No: | 00061476 |
| Sort Code: | 30-96-97 |
| *Please use the reference* ***‘SRCF2024’*** *along with your full trading name* | |

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| **AGREEMENT** | |
| *GDPR policy statement details are in the terms & conditions.*  *I have read and understood the St. Richard’s Canal Festival 2024 general terms & conditions*  *and agree to be bound by them.* | |
| **SIGNATURE:** |  |
| **PRINT NAME:** |  |
| **DATE:** |  |

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| **FINAL CHECKLIST & BOOKING** | | | **Tick Boxes** |
| Booking Form | | |  |
| Public Liability Insurance Certificate | | |  |
| Payment | Cheque Enclosed:  State Amount | £ |  |
| BACS:  State Amount | £ |  |
| Risk Assessment (if applicable) | | |  |
| Advert: Please send in pdf or high-resolution jpg format to: steve.knight@wychavon.gov.uk | | |  |
| Website: Please send in pdf or high-resolution jpg format to the email address above  (contact details, product description, logo, image and address of your own website) | | |  |
| Please send your application by **31st March 2024** to:  Trade Bookings (2024)  13 Harvington Road,  Broom Park, Bromsgrove, B60 2BA  For any further information please email: [strichardsinfo@wbdcs.org.uk](mailto:strichardsinfo@wbdcs.org.uk)  Or visit [www.strichardsfestival.co.uk](http://www.strichardsfestival.co.uk/) | | | |

**www.strichardsfestival.co.uk www.wbdcs.org.uk**

**Facebook: @srcfdroitwich**